

Glasgow FrontRunners

Committee Role Profiles

COMMUNICATIONS SECRETARY



All Committee members should:

- Be responsible for the governance of the club
- Participate in the strategic development
- Welcome and support runners of all abilities, according to personal running ability
- Regularly attend Club runs, social events and races
- Adhere to club Policies and Procedures

The Communications Secretary should:

- Be responsible for robust and prudent web-hosting arrangements, and for Club ownership of the domain name (www.glasgowfrontrunners.org)
- Liaise with other committee members to identify and update content for the website, Facebook page and Twitter account
- Keep abreast of new electronic social networking options for promoting the Club
- Update Club details with other groups that display GFR web links and maintain a list of these links
- Keep the treasurer informed of website costs, and provide timely warning of changes to the committee