

Glasgow FrontRunners

Committee Role Profiles

TREASURER



All Committee members should:

- Be responsible for the governance of the club
- Participate in the strategic development
- Welcome and support runners of all abilities, according to personal running ability
- Regularly attend Club runs, social events and races
- Adhere to club Policies and Procedures

The Treasurer should:

- Be responsible for financial governance, including statutory and management accounting reporting (maintaining appropriate accounting records, reporting actual performance and forecasts/business plans to committee and AGM, as appropriate)
- Be responsible for compliance with UK taxation requirements
- Manage the bank account and cash-flow to minimise bank charges
- Be responsible for timely payment of all expenses, including ensuring compliance with delegated authorities as stipulated in Constitution
- Be responsible for ad hoc financial involvement with sponsorship and funding applications
- Manage orders for and sales of Club merchandise with Treasurer